

# Kaitrin E. Valencia, Esq.

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## EDUCATION

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### CHICAGO-KENT COLLEGE OF LAW, ILLINOIS INSTITUTION OF TECHNOLOGY, CHICAGO, ILLINOIS

*Juris Doctorate*, May 2003

Chicago-Kent Merit Scholarships ♦ Evening Division Student Bar Association Class Representative 2001 – 2002

### WILLIAM & MARY SCHOOL OF LAW

*Madrid Spain Law School Summer Student*, Summer 2002 (scholarship recipient)

### Ohio Northern University, ADA, OHIO

*Bachelors of Arts in Criminal Justice and Sociology*, May 1996

Pi Sigma Alpha (Political Science Honorary) and Alpha Phi Sigma (Criminal Justice Honorary)

Mock Trial Competitions (3 years); Regional/National qualifications (Outstanding Attorney Award, 1994)

### Global University, Berean School of the Bible

*Ministerial Studies*, 2007 - 2008

6 courses (42 CEU's) completed                      GPA 3.29

## ADMINISTRATIVE/LEGAL EXPERIENCE

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### JUVENILE INTERVENTION FAITH-BASED FOLLOW UP ([www.jiffyouth.org](http://www.jiffyouth.org))

*Board of Director*, December, 2017 – July, 2018

*Operations and Process Manager*, July, 2018 – Current

- Provide general organizational supervision, leadership, strategic planning, and program/process enhancements including integration of technology, evidence based best practices programming, and measuring data outcomes

### SKYWAY RAILROAD ([www.skywayrailroad.org](http://www.skywayrailroad.org))

*Founder, President and CEO*, January, 2014 – Current

- Launched and supervise team of volunteers who facilitate a call center to victims trafficked online in Tennessee's Mid-South region, including rescue and placement
- Provide national advocacy, training, outreach, and referrals for victims of human trafficking/child exploitation
- Coordinate a national collaborative who works annually with local, state and federal law enforcement and NGOs to conduct outreach, rescue, and transportation to safety for those trafficked during the Super Bowl
- Consultant, trainer, and panelist at the national and local level on issues of preventing and providing quality wrap around services for survivors of human trafficking, many of whom have no avenue for their voice to be heard
- Published book documenting encounters at annual Super Bowl outreaches with sex trafficking victims

### CHRISTIAN BLOGGER/FREELANCE WRITER, MARKETING, AND WEBSITE DEVELOPMENT ([www.kaitrinvalencia.com](http://www.kaitrinvalencia.com))

- Write and publish regular blogs for Skyway Railroad and personal website – podcasts coming soon
- Designed and manage social media/websites ([skywayrailroad.org](http://skywayrailroad.org), [kaitrinvalencia.com](http://kaitrinvalencia.com), [stumpf.org](http://stumpf.org), [markedtreasure.org](http://markedtreasure.org))

### THE LIFE CHURCH/MEMPHIS DREAM CENTER

*Development Administrator*, August, 2016 – October, 2017

### CHICAGO DREAM CENTER ([www.chicagodreamcenter.org](http://www.chicagodreamcenter.org))

*Executive Director*, June, 2013 – June, 2016

- Supervised 15 housing and outreach programs, reaching 95,000 under-served/resourced residents annually
- Oversaw housing programs that included 94 beds for: human trafficking victims; delinquent teen girls; women in addiction; homeless men, women and children; and subsidized housing for low income single mothers
- Provided oversight to 17 staff and 400 volunteers who conducted outreach to our society's most vulnerable citizens including weekly outreach and rescue to: trafficking victims on the streets, in strip clubs, massage parlors, hotels and online; homeless individuals; and a food and clothing pantry (over 32,000 people served annually)
- Managed a social enterprise, New Life Café, with all business proceeds reverting to non-profit's programming
- Prepared grants and fiscal/program manager for City of Chicago funded homeless shelters aimed at poverty reduction, including consultation with elected officials to ensure compliance with program metrics
- Developed and maintained integrated data tracking methods to measure efficacy of program models and subsequently address identified deficiencies and to report outcomes to grant/corporate funders, donors, and Board
- Participated in City of Chicago program and fiscal audits, including compliance with federal data requirements
- Policy and results oriented program development, implementation and oversight based on agency strategic work plan that aligned with our mission/vision to move those living in generational poverty to self-sufficiency

## **CHICAGO DREAM CENTER CONTINUED**

- Developed and fostered a network of community partnerships with the faith community, community agencies, law enforcement and courts to improve outcomes for the under-served and under-resourced populations we served, including hosting a collaborative annual human trafficking conference
- Raised revenue for Chicago Dream Center (included planning annual Gala's with silent auctions, 5K runs, campaigns), managed in-kind donations, communicated with donors, and approved all budgets and expenditures
- Developed curriculum and taught weekly classes for homeless and trafficked women in our residential programs
- Provided counseling/crisis management to those reached during outreach and to homeless/trafficked clients residing in our housing programs, many of whom have sustained substantial trauma

## **SALEM CHRISTIAN ELEMENTARY SCHOOL ([www.salemcs.org](http://www.salemcs.org))**

*Board of Director*, August, 2013 – July, 2016

## **CHICAGO KENT COLLEGE OF LAW**

*Presenter, Administration of Juvenile Justice*, July, 2013 – July, 2016

- Presented to Child Law and School Law classes on the topic of administration of juvenile justice

## **CITY COLLEGES OF CHICAGO**

*Adjunct Professor*, August, 2015 – July, 2016

- Drafted syllabus/curriculum/exams and taught college students in the subject area of Juvenile and Criminal Justice

## **CIRCUIT COURT OF COOK COUNTY JUVENILE PROBATION AND COURT SERVICES DEPARTMENT (1999 – 2013)**

*Deputy Chief / Legal Advocate*, October, 2004 – June, 2013

- Developed, implemented, and supervised innovative community based juvenile justice programs/initiatives
- Developed and designed two system wide community and court based data management systems for use in the department's detention reduction project, including collaboration with computer programmers.
- Community liaison/project manager for 15 community based detention alternatives, including faith based initiatives
- Co-chair with Juvenile Justice Presiding Judge in the development and implementation of an outcome based mentoring initiative in collaboration with the three Bar Associations
- Represented court on collaborative multi-disciplinary Juvenile Detention Alternatives (JDAI) Executive Board and hosted national delegations as model JDAI site
- Drafted and monitored budgets/expenditures and County grant initiatives (federal, state, and foundations)
- Wrote Request for Proposals (RFP) for contract services and chaired County contract review committee who determined which community partners the court would provide financial investment for reduction in recidivism
- Reviewed and negotiated contracts for goods and evidence based services, monitored contract compliance through program and fiscal audits, and represented department at County Board hearings with County Commissioners
- Administrator in the Human Resources Division relative to personnel/labor management matters: represented department at labor management meetings and union contract negotiations; coordinated discipline hearings and drafted management's disciplinary decisions; advisor to the Chief Judge's general counsel in grievance and arbitration proceedings; interviewed and developed tests for applicants, and determined most qualified applicant
- Developed, implemented and supervised the department's quality assurance protocols (including system audits) to ensure all 450 employees complied with department policy and standards of the Administrative Office of the Illinois Courts (AOIC) and Illinois Probation and Court Services Association (IPCSA)
- Drafted/maintained department policies consistent with/in accordance with federal, state, and local ordinances/rules
- Drafted and maintained department's strategic goals and work plans
- Drafted general orders for judiciary review and issuance and represented department in court proceedings
- Represented Circuit Court of Cook County's Juvenile Court to the media in response to press releases

*Acting Director of Financial Control*, December 2008 – July 2009

- Supervised daily accounting, expenditures and audits for the department's 40 million dollar annual budget including all fiscal oversight of department grants (federal, state and foundations) and contracts
- Prepared department reports for approval at Cook County Board meetings
- Assisted in preparing annual budget for Cook County Board approval, including capital requests and payroll

*Supervisor, Female Offender Unit*, June 2003 – October 2004

- Supervised specialize probation officers providing evidence based, gender responsive programming to girls on probation
- Trained, supervised and facilitated gender responsive groups for delinquent girls, including state wide trainer

## **JUVENILE PROBATION AND COURT SERVICES DEPARTMENT CONTINUED (1999 – 2013)**

### ***Victim Advocate Probation Officer***, August 2001 – June, 2003

- Evaluated and implemented innovative policies for Balanced and Restorative Justice programming
- Develop program model and facilitated victim impact panels/victim awareness presentations in police districts
- Assisted in developing a Juvenile Court Victim Advisory Committee
- Trained and supervised Chicago Public Schools peer jury for Chicago public school students

### **Juvenile Probation Officer**, February 1999 – August 2001

- Specialized in providing gender responsive evidence based services to females on juvenile probation
- Interviewed clients/families and wrote extensive social history reports for court hearings
- Conducted home, school, mental health/substance abuse facility and detention center visits
- Drafted and filed supplemental petitions, testified in court and recommended dispositions

## **LAW OFFICE OF CHICAGO-KENT**

### ***Legal Intern for Attorney Richard Kling***, August 2002 – May, 2003

- Interviewed clients, potential witnesses, and family members
- Participated as 711 student trial counsel and maintained case files and attorney billable hours
- Drafted legal memorandums, motions, court filings, subpoenas, discovery responses, and pleadings

## **FIRST LEGAL DEFENSE**

### ***Legal Intern***, January 2002 – May 2002

- On call 711 law student for weekend shift calls
- Under supervision, interviewed and advised detainees/family members being questioned in police stations
- Prepared documents, reports, and related materials of interviews and services provided to detainees

## **DISTRICT OF COLUMBIA ADULT PRETRIAL SERVICES AGENCY**

### ***Adult Pretrial Services Officer***, August 1996 – August 1997

- Interviewed arrestees, conducted records check, verified information, and provided recommendations to Arraignment Court (including terms and conditions of release), conducted service and treatment assessments, made referrals, and monitored compliance with terms and conditions of pre-trial release
- Prepared status and violation reports for court and represented agency at revocation hearings
- Authored article for publication in Agency bimonthly newsletter

## **PROFESSIONAL EXPERIENCE**

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### **NORTHWESTERN UNIVERSITY MEDICAL SCHOOL; PSYCHOLOGY DEPARTMENT (DR. LINDA TEPLIN)**

#### ***Institutional Data Collector/Research Assistant***, November 1997 – February 1999

### **DISTRICT OF COLUMBIA SUPERIOR COURT**

#### ***Adult Probation Department/Juvenile Intake Internship***, May 1996 – August 1997

## **VOLUNTEER EXPERIENCE**

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Lead community outreaches in Chicago inner city neighborhoods (e.g., back to school outreaches, community resource fairs, violence prevention programs, etc.) ♦ Director of New Life Covenant (NLC-Pastor Wilfredo “Choco” De Jesus) Bus Ministry, working with approximately 100 at risk families residing in Chicago’s housing projects ♦ Pro-bono grant writing for nonprofits and social enterprise ♦ Speaker at women and youth retreats ♦ Sponsor (teacher) for MPact Girls Only Club ♦ Women’s Bible study teacher, First Assembly of Memphis ♦ Foreign mission trips

## **WRITING EXPERIENCE**

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- Authored and published book: “*Voices Outside the Stadium: Face to Face with Human Trafficking Outside Sporting Events*”
- Authored and published book: “*Waiting – I Hate it! Lessons Learned Waiting on God*”
- Publish regular blogs in Christian genre ([www.kaitrivalencia.com/blog](http://www.kaitrivalencia.com/blog); [www.skywayrailroad.org/blog](http://www.skywayrailroad.org/blog))
- Grant writing and RFPs, legal writing (court reports, legal opinions, corrective action determinations in discipline proceedings), published in Bar Association legal journal, policy manuals, contracts, quality assurance protocols, program processes and forms, curriculums, brochures, newsletters, and marketing materials (including websites)

## **AWARDS/PUBLICATIONS**

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- Featured on Moody Radio Morning Show during Super Bowl outreaches (2016)
- Featured on “Voices in the Wilderness,” 2015 relative to human trafficking ministries
- Partner in Justice Award, Lawndale Christian Legal Clinic (November, 2013) for launching faith based initiatives and partnerships with Juvenile Court
- Featured on WTTW Chicago Tonight September 27, 2012 relative to County’s detention alternative initiatives that save tax payer dollars
- Illinois State Bar Association (ISBA) Panelist on Chicago Access Network Television (CANTV) – “Understanding the Juvenile Justice Process.” August, 2011. ([iln.isba.org/blog/Illinois-law-video](http://iln.isba.org/blog/Illinois-law-video))
- ISBA Panelist on CANTV – “Alternatives to Juvenile Detention.” August, 2011. ([iln.isba.org/blog/Illinois-law-video](http://iln.isba.org/blog/Illinois-law-video))
- Author, “In re D.D.: Minors on Probation,” ISBA Juvenile Justice Newsletter, April 2005, Vol. 17, No. 3.
- Recipient, ISBA Public Service Award (2003), awarded to one Illinois lawyer each year
- Chicago – Kent College of Law Bar and Gavel Award for distinguished service to Chicago-Kent law school, the community and the law profession (2003)
- Recipient, Cook County National Women’s History Month Award (March 2001)

## **LICENSE/PROFESSIONAL ASSOCIATIONS/MEMBERSHIP**

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Licensed Illinois and Tennessee Attorney.

Member, Tennessee Bar Association.

Member, Advanced Writers and Speakers Association.

Former Member, American Bar, Chicago Bar, Illinois State Bar, McHenry County Bar Associations.